



COVID-19 - Guidelines for Al-Faisal Colleges (Auburn, Campbelltown, Liverpool)

Updated: 5 / 7 / 2021

COVID-19 requirements	Element	Key considerations	COVID Safety Plan support resources
General COVID-19 requirements in schools	NSW Health Locations of known transmission	All staff must monitor the NSW Health website for locations where there may have been exposure to COVID-19 and adhere to the advice as appropriate.	Latest News Updates
	Attendance at school	<p>Staff and students should not attend work or school if unwell, even with mild symptoms of COVID-19. Any person with any COVID-19 symptoms should be sent home and should not return until they have received a negative test result and are symptom-free. In circumstances where children have other medical reasons for recurrent symptoms a letter from their GP is sufficient to negate the requirement for a negative test.</p> <p>If parents or carers believe that their child has a condition which means it's not safe for them to return to school, they will need to provide a medical certificate. In this instance schools should encourage these families to speak with their doctor or health care provider to develop an AHPPC COVID-19 Action Plan to support decision-making about their activities, including attendance at school.</p> <p>If a student is absent for more than three days without a medical certificate, this should be recorded as unauthorised absence and followed up by the school.</p> <p>In relation to medical certificates, if there is an ongoing pattern of poor attendance and major concerns, contact AISNSW to discuss the options which may include seeking information from the student's GP under chapter 16a of the Children and Young Persons (Care and Protection) Act 1999. Principals should provide evidence of their concern.</p>	Coronavirus COVID-19 Action Plan

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		<p>If students have not returned to school, a compassionate and common-sense approach should be used. Schools should work with the student and their parent or carer to put a plan in place to support their return to school. Schools may contact the Student Services team at AISNSW for support.</p> <p>Staff should be reminded to follow the COVID-19 operational guidelines while at work and when planning and engaging in teaching and learning activities. Staff should review the website as relevant to ensure they have access to the latest and most up to date information.</p>	
	Physical distancing	<p>Students are not required to physically distance from each other.</p> <p>Staff and visitors to schools must maintain 1.5m distance from other people where practicable and possible.</p>	NSW Health COVID-19
	Personal Hygiene	<p>All staff should:</p> <ul style="list-style-type: none"> • Wash their hands regularly and/or use hand sanitiser throughout the day • Staff should support and encourage students to wash hands regularly • Maintain respiratory hygiene – cover a cough/sneeze and dispose of tissues • Tissues and other personal use items must be disposed of immediately into the bin • Avoid physical contact in greetings, such as shaking hands or hugging • Stay home if feeling unwell with COVID-19 symptoms and get tested. <p>Posters on personal hygiene to be displayed in schools and workplaces</p>	Infection Control – Practical Guide for School Environments Cough etiquette Hand wash
	Staff health and wellbeing	<p>To stay COVID-19 safe, everyone should practice good hygiene and keep physical distancing, from other people where practicable.</p> <p>Staff may access the following to support their personal wellbeing:</p> <ul style="list-style-type: none"> • Staff at increased risk of severe illness can implement an individual AHPPC Coronavirus COVID-19 Action Plan to support their return to the workplace • Schools may provide access to Employee Assistance Programs. • Staff at increased risk of severe illness should be encouraged to access COVID-19 vaccination as soon as it is available to them. 	Coronavirus COVID-19 Action Plan

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	Hygiene and Cleaning	<p>Enhanced cleaning arrangements may remain in place such as:</p> <ul style="list-style-type: none"> • Additional cleaning time for the daily clean • Cleaners to wipe down high touch surfaces eg hand rails, door knobs etc • Schools to have supplies of hygiene products available for use eg sanitisers for classrooms • Ensure bathrooms are well stocked with hand soap 	
	Learning Environment/Classrooms	<p>Al-Faisal College will support student learning during all modes of teaching: face to face, remote learning (if school non-operational onsite due to lockdown) etc</p> <p>Students are encouraged to maintain:</p> <ul style="list-style-type: none"> • Social/physical distancing (where practical) • hygiene measures: eg hand washing, using hand sanitisers when entering/exiting classrooms, etc 	
	Sign in arrangements for parents / visitors to school	<p>All parents/visitors to a school site must comply with sign-in arrangements. Before signing in using the school's sign in process, the parent/visitor should review the COVID-19 requirements for parents/visitors, contractors, and service providers (as documented in the poster) and confirm agreement to the conditions. If appropriate, the acknowledgement in the sample sign-on sheet could be included in the school's process to ensure the school has a record of the parent's/visitor's agreement.</p> <p>Parents/ visitors should check in using the Services NSW QR code to fast track data provision to NSW Health and maximise infection control.</p>	<p>COVID Safe Visitor Sign in Poster</p> <p>COVID Safe Visitor Sign in Template</p>
	COVID CHECK-IN MANDATE EXPANDED 12 th July 2021	<p>COVID Check-in using the Service NSW QR code will be mandatory for all workplaces</p> <ul style="list-style-type: none"> • Staff, parents, visitors, contractors (but excluding students) will need to check-in using the QR code displayed in the office foyer or staff rooms on a daily basis. 	<p>NSW Government</p>

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	Reporting of cases of COVID-19	<p>All confirmed cases of COVID-19 in a school or school community should be reported to the AISNSW Contacts on the portal in accordance with the NSW Response protocols for the purpose of facilitating support for the school.</p> <p>AISNSW will advise and support schools when contact tracing is required using formal response protocols for confirmed cases of COVID-19 where a person has been infectious while at school.</p> <p>Further information is available from the AISNSW Contacts on the portal</p>	
	Emergency drills	<p>Schools should continue to practice their emergency drills - Refer to current Public Health Order.</p> <p>Staff should continue to maintain physical distance from other adults where practicable during the drill.</p>	Public Health Order
	COVID-19 Safety Plans	<p>COVID-19 Safety Plans are required for events and activities as set out in these guidelines, particularly those that involve the school community and gatherings.</p> <p>Refer to current Public Health Order for more information on number of external visitors permitted.</p>	COVID Safety Plans COVID Safety Plan template
	General COVID-19 requirements	<ul style="list-style-type: none"> • Students are not required to physically distance – Public Health Order • Practical infection control guidelines must be adhered to, including hygiene requirements for use of equipment • External providers and specialist coaches/program facilitators delivering sport and physical activities must adhere to general COVID-19 requirements for visitors - Refer to current Public Health Order • Alternative options should be considered when planning school activities in case there are sudden changes to restrictions or a need to cancel events • Staff & parents will be informed via communication (email, online platforms, portal, website) of any new COVID-19 restrictions or updates. 	Public Health Order

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	Public Health Order Face Masks	Staff and students in school settings are exempt from the requirement to wear masks but individuals should be supported to wear masks if it is their preference to do so.	Public Health Order
	Public Health Order Face Masks (Transportation)	Staff, parent helpers and students over the age of 12 must wear a face mask and comply with the Public Health (COVID-19 Mandatory Face Coverings) Order 2021 when travelling to and from school and during excursions/sport by public transport, or by chartered/private transport services.	Public Health Order
	Sports and Physical Activities & off site sports venues/facilities	<p>Schools must comply with the general COVID-19 requirements for school activities.</p> <p>Weekly in house school sports to continue on school grounds.</p> <ul style="list-style-type: none"> All external carnivals and visiting off school site sports venues to be postponed until further notice 	COVID Safety Plans COVID Safety Plan template
	Assemblies, Events, Excursions	<ul style="list-style-type: none"> All assemblies, events and excursions to be postponed until further notice. 	
	Parents/prospective parents on school grounds	<ul style="list-style-type: none"> No parent access to school office area/grounds. All students are to be dropped off in the morning and collected in afternoon from designated pickup point All payments & enquiries can be made via telephone Parents are more than welcome to email the school for any information or refer to the school website for the Expression of Interest Form 	
	NESA & AISNSW Guidelines for HSC students	<ul style="list-style-type: none"> NESA is working closely with the Australian Health Protection Principal Committee (AHPPC), NSW Health, relevant agencies and the school sectors to ensure the HSC continues to operate in the safest way possible in the COVID-19 environment. Al-Faisal College will follow recommendations of NESA & AISNSW. 	NESA COVID Response Committee